

TRANSYLVANIA COUNTY BOARD OF ELECTIONS
SUPPLEMENTAL ABSENTEE and PROVISIONAL MEETING MINUTES
March 14, 2024

Chair Champion called the meeting of the Transylvania County Board of Elections to order at 4 p.m. on Thursday, March 14, 2024, at 150 South Gaston Street, Brevard, NC 28712.

Attendance	
Board Members:	Staff Members:
Chair: Sara Champion Judith West Sandy Watson Wendy Warwick Nona Walker	Director: Jeff Storey Deputy Director: Julie Dennis Deputy Director: Laura Owen

Visitors: Kathy Voltz

Review and Approval of Agenda

On a motion by Chair Champion, the board unanimously approved the agenda.

PUBLIC COMMENTS

There were no public comments.

Review and Approval of Received Absentee Ballots

Member Watson asked how many absentee ballots were received between March 6 and March 8. The director responded that 9 ballots had been received after the new deadline. Deputy Director Owen presented the board with 12 CIV, 1 curable CIV, 1 MIL, and 3 OVR absentee applications to consider and approve. Absentee envelopes were provided sequentially by how they appeared on the absentee list. **Member Watson made a motion to approve the curable civilian absentee application. Member West made a motion to approve the military absentee application. Member Walker made a motion to approve the 3 overseas absentee requests. Member Warwick made the motion to approve the 12 executed supplemental absentee applications. All motions were carried unanimously.** Results were recorded on the official supplemental absentee abstracts.

Approved: 1 Curable CIV 12 CIV 1 MIL 3 OVR

Review and Approval of Provisional Applications and Ballots

Deputy Director Owen presented the board with the provisional voting reason report and 59 provisional ballots to consider and approve. **After board consideration, Member West made a motion to approve 27 of the 59 provisional ballots as presented. The motion carried unanimously.**

Approved: 27 Provisional Ballots
Disapproved: 32 Provisional Ballots

2024 2nd Primary Early Voting Implementation Plan

Director Storey provided the board with historical turnout data and election law applicable to early voting for a 2nd primary. Early voting is historically held in the Board of Elections office lobby on weekdays during business hours and the last Saturday for runoff elections due to low turnout. The Board agreed. **On a motion by Member Warwick, the board unanimously approved the early voting implementation plan for normal business hours on weekdays and the required last Saturday from 8 a.m. to 3 p.m.**

2024 2nd Primary Absentee Board Meeting Schedule

The Board discussed absentee board meeting dates for the 2nd primary to be held on May 14, 2024. **On a motion by Member West, the board unanimously approved the absentee board meeting schedule.**

Policy on Staff Bonus Time

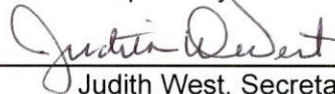
The Board reviewed the policy on bonus time for permanent staff. Due to the unique nature of election work, the Board allows bonus time to staff for each hour of overtime incurred to be used during non-election time frames. **On a motion by Member West, the board unanimously approved the bonus time policy for the director and deputy directors.**

DIRECTOR UPDATES

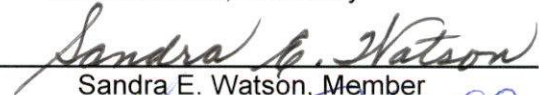
Director Storey indicated that during a 2nd primary, the registration books remain closed except for address / name changes. New registrations and party changes will not be processed until after the conclusion of the second primary.

On a motion by Chair Champion, the meeting adjourned at 6:17 p.m. The next scheduled meeting will be at 11 a.m. on March 15, 2024, at 150 South Gaston Street, Brevard, NC 28712.

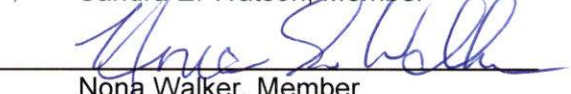
Respectfully submitted,



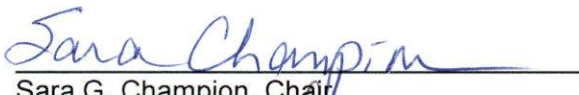
Judith West, Secretary



Sandra E. Watson, Member



Nona Walker, Member



Sara G. Champion, Chair



Wendy Warwick, Member

Approved by Board on: 4-23-24