

**TRANSYLVANIA COUNTY BOARD OF ELECTIONS**  
**ABSENTEE MEETING MINUTES**  
November 1, 2022

The regular meeting of the Transylvania County Board of Elections was called to order by Chair Champion at 5 p.m. on Tuesday, November 1, 2022, at 150 South Gaston Street, Brevard, NC 28712.

**Present**

**Board Members:**

**Staff Members:**

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Chair: Sara Champion  
Lee McMinn  
Wendy Warwick  
Judith West

Director: Jeff Storey  
Deputy Director: Laura Owen  
Deputy Director: Julie Dennis

Visitors: Virginia Pendergrass

**Review and Approval of Agenda**

Chair Champion asked for a review of the agenda. There were no amendments to the agenda. **Member West made a motion to approve the agenda. The motion carried 4-0.**

**Review and Approval of Received Absentee Ballots**

Deputy Director Owen reviewed the procedures and guidelines with the Board regarding the absentee by mail ballot return process. Deputy Director Owen presented the board with 216 CIV and 3 OVR absentee applications to consider and approve. Absentee envelopes were provided sequentially by how they appeared on the absentee lists. The Board reviewed the applications. **Member Warwick made the motion to approve the executed absentee ballots. The motion carried 4-0.**

Approved:    216 CIV        3 OVR

**Review and Approval of One Stop Applications**

Director Storey informed the board there are 3,703 absentee one stop applications that have processed between October 25, 2022 and October 31, 2022. **Secretary McMinn made a motion to approve the applications as presented. The motion carried unanimously.**

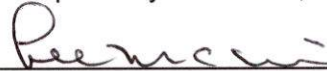
Approved: 3,703 OS Applications ( Oct. 25, 2022 8 a.m. – Oct. 31, 2022 7:30 p.m.)

**PUBLIC COMMENTS**

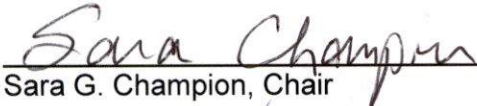
There were no public comments.

On a motion by Chair Champion, the meeting adjourned at 6:35 p.m. The next scheduled meeting will be at 5 p.m. on November 7, 2022, at 150 South Gaston Street, Brevard, NC 28712.

Respectfully submitted,



Lee McMinn, Secretary



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Sara G. Champion, Chair



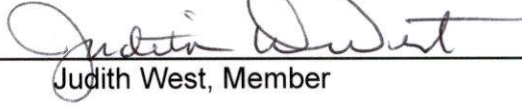
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Sandra E. Watson, Member



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Wendy Warwick, Member



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Judith West, Member

Approved by Board on: 1-12-2023  
(amended)