

TRANSYLVANIA COUNTY BOARD OF ELECTIONS
ABSENTEE MEETING MINUTES
October 18, 2022

The regular meeting of the Transylvania County Board of Elections was called to order by Chair Champion at 5 p.m. on Tuesday, October 18, 2022, at 150 South Gaston Street, Brevard, NC 28712.

Present

Board Members:

Staff Members:

Chair: Sara Champion
Lee McMinn
Sandy Watson
Wendy Warwick
Judith West

Director: Jeff Storey
Deputy Director: Laura Owen
Deputy Director: Julie Dennis

Visitors: Herschel Johnson, Virginia Pendergrass

Review and Approval of Agenda

Chair Champion asked for a review of the agenda. There were no amendments to the agenda. **Member Watson made a motion to approve the agenda. The motion carried unanimously.**

Review and Approval of Received Absentee Ballots

Deputy Director Owen presented the board with 65 CIV and 6 OVR absentee applications to consider and approve. Absentee envelopes were provided sequentially by how they appear on the absentee list. Member Watson (R) and Member West (R) reviewed 33 applications. Secretary McMinn (D) and Member Warwick (R) reviewed 32 applications. The board reviewed 6 OVR applications.

Secretary McMinn made the motion to approve the executed absentee ballots. The motion carried unanimously.

Approved: 65 CIV 6 OVR

DIRECTOR UPDATES

Director Storey updated the board on early voting parking. Early voting workers will park across from the library in the free city parking area. County employees will not park in the Election Center area during the election.

Early voting training went well. Workers and voters are not required to wear masks. We've asked workers to wear a mask while helping individuals at curbside who may have health risks. Chief judge training will be held October 19, 2022 at 10 a.m. Training will include observers, de-

escalation techniques, and chain of custody procedures. Numbered Memo 2022-14 was released today with procedures for allowing the public to observe opening and closing procedures. The memo will be added to the chief judge training.

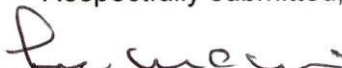
The director asked the board to consider a change in the TC7 precinct. **Secretary McMinn made a motion to appoint Rodney Holcomb as chief judge in TC7. The motion carried unanimously.**

PUBLIC COMMENTS

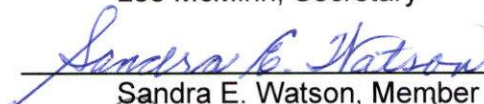
There were no public comments.

On a motion by Chair Champion, the meeting adjourned at 6:11 p.m. The next scheduled meeting will be at 5 p.m. on October 25, 2022, at 150 South Gaston Street, Brevard, NC 28712.

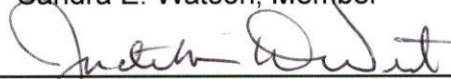
Respectfully submitted,



Lee McMinn, Secretary




Sandra E. Watson, Member



Judith West, Member



Sara G. Champion, Chair



Wendy Warwick, Member

Approved by Board on: 1-12-2023
(amended)