

TRANSYLVANIA COUNTY BOARD OF ELECTIONS

ABSENTEE MEETING MINUTES

April 12, 2022

The regular meeting of the Transylvania County Board of Elections was called to order by Chair Champion at 5 p.m. on Tuesday, April 12, 2022, at 150 South Gaston Street, Brevard, NC 28712.

Present

Board Members:

Staff Members:

Chair: Sara Champion
Secretary: Lee McMinn
Sandra Watson
Wendy Warwick
Judith West

Director: Jeff Storey
Deputy Director: Laura Owen
Deputy Director: Julie Dennis

Visitors: Barb Jackson, Virginia Pendergrass

Review and Approval of Agenda

Secretary McMinn asked for discussion of the State Board of Elections proposed administrative rules regarding access to voting system escrow materials be added to the agenda. The director asked the board to defer the topic to the April 19 board meeting due to precinct official training scheduled at 6 p.m. on April 12. **Member Warwick made a motion to defer discussion until April 19, 2022 and approve the April 12, 2022 agenda. The motion carried unanimously.**

Review and Approval of Previous Minutes

The board was presented with the minutes from the previous meeting. **Secretary McMinn made a motion to approve the board meeting minutes for March 10, 2022. The motion carried unanimously.**

Precinct Official Appointments

Director Storey presented the board with additional recommendations from the local political parties for Election Day precinct officials. The director felt comfortable the roster will be sufficient with the included appointments and indicated there may be replacement appointments if someone drops out between now and Election Day. **Member Watson made a motion to approve the recommended precinct officials as presented for Brevard #4, Cedar Mountain, Rosman-Eastatoe, TC1, TC7, and Williamson Creek. The motion carried unanimously.**

Review and Approval of Received Absentee Ballots

Deputy Director Owen reviewed the procedures and guidelines with the Board regarding the absentee by mail ballot return process. Deputy Director Owen presented the board with 9 CIV absentee applications to consider and approve. Absentee envelopes were provided sequentially by how they appear on the CIV absentee list. Member West (D) and Member Watson (R) reviewed Page 1. Secretary McMinn (D) and Member Warwick (R) reviewed Page 2.

Member West made the motion to approve page 1. The motion unanimously carried. Member Warwick made the motion to approve page 2. The motion unanimously carried.

Approved: 9 CIV

DIRECTOR UPDATES

Director Storey indicated Benny Frady had successfully completed the petition requirements to become an unaffiliated candidate for sheriff on the General Election ballot and has filed the Notice of Candidacy. The director also briefed the board regarding a visit to Brevard High School to speak with the Civics class.

BOARD COMMENTS

As a new board member, Member West asked about visual aid materials for the absentee process. The director mentioned a flowchart will be forthcoming to aid board members.

PUBLIC COMMENTS

There were no public comments.

On a motion by Chair Champion, the meeting adjourned at 5:39 p.m. The next scheduled meeting will be at 5 p.m. on April 19, 2022, at 150 South Gaston Street, Brevard, NC 28712.

Respectfully submitted,



Lee McMinn, Secretary



Sandra E. Watson, Member



Judith West, Member



Sara G. Champion, Chair



Wendy Warwick, Member

Approved by Board on: 4/19/2022