

**TRANSYLVANIA COUNTY BOARD OF ELECTIONS**  
**ABSENTEE MEETING MINUTES**

June 22, 2020

The scheduled absentee meeting of the Transylvania County Board of Elections was called to order by Chair Champion at 5 pm on Tuesday, June 22, 2020 at 150 South Gaston Street, Brevard, NC 28712 and via Zoom electronic meeting.

**Present**

**Board Members:**

**Staff Members:**

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Chair: Sara Champion  
Secretary: Lee McMinn  
David Morrow  
Pam Dashiell  
Michael Wainwright\*

Director: Jeff Storey  
Deputy Director: Laura Owen  
Deputy Director: Bria Bailey

\* Remotely via Zoom

Visitors: Sean Pumphrey

**Review and approval of absentee ballots**

Deputy Director Owen presented the board with the attached list of absentee applications to consider and approve. **Secretary McMinn made the motion to approve 18 civilian absentee applications and 790 early voting absentee applications. The motion unanimously passed.**

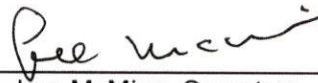
**Board Comments**

Ms. Dashiell and Chair Champion asked about the process for Election Day workers to mark the absentee by mail voters in the electronic pollbooks. Deputy Director Owen explained those procedures are in the precinct management guide and in OVRD training. The lists that the board distributes to the precincts has the voters highlighted if their ballot was received after the database update in the electronic pollbook and workers flag them as absentee in the system.

The director and board discussed Election Day operational plans and precinct assignments for each board member to distribute absentee lists. Chair Champion asked about the status of precinct workers. The director said all precincts are sufficiently staffed. Possible COVID-19 exposure caused a worker to have to drop out, but the director had a trained alternate that was able to fill the assistant position. There were no further comments.

**On a motion by Chair Champion, the meeting was adjourned at 5:24 pm.** The next scheduled meeting will be at 2 pm on June 23, 2020, at 150 South Gaston Street, Brevard, NC 28712.


Respectfully submitted,



Lee McMinn, Secretary



Sara G. Champion, Chair



David P. Morrow, Member

Pam Dashiell, Member

Michael Wainwright, Member

Approved by Board on: AUGUST 6, 2020