

MINUTES
TRANSYLVANIA COUNTY BOARD OF ELECTIONS

September 25, 2018

The Transylvania County Board of Elections met in special session on Tuesday, September 25, 2018 at 10:00 AM in the office of the Board, 150 South Gaston Street, Brevard, Chairman David P. Morrow presiding. Others present were Vice Chairman Sara G. Champion, Secretary Pam Dashiell, Member Lee McMinn, Deputy Directors Jeff Storey and Laura Owen, and Karen Henderson.

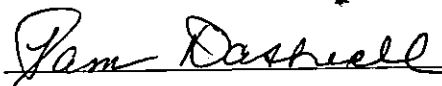
Chairman Morrow called the meeting to order. The first item of business was to fill the vacant Director of Elections position on an interim basis until the completion of the 2018 General Election where upon the Board will go through the process of hiring a permanent director. Mr. McMinn made a motion to appoint Deputy Director Jeff Storey the Interim Director; seconded by Ms. Dashiell. The motion carried.

Next item on the agenda was the Williamson Creek Community Center. Interim Director Storey received notice that the Williamson Creek precinct location would be closed effective October 30, 2018 due to insufficient funds. Mr. Storey indicated the community center would be unable to pay the electric utility bill and insurance premiums to keep it open. It was suggested, due to the timeliness of the upcoming election, to delay the closure of the community center through the month of November. Vice Chair Champion made a motion to pay the services through November to allow continued use for Election Day. The motion carried.

In other business, the Interim Director shared a plan of action with the board to address the staff shortage and assignment of duties through Canvass. Mr. Storey plans to utilize former contractor Jim Whitcomb to assist and manage the Logic and Accuracy testing for the voting equipment. In addition, the county Information Technology department will assist with early voting and Election Day equipment set up. Temporary staff will help with voter registrations and requests while Mr. Storey and Deputy Director Owen absorb the remaining duties required to operate the Board of Elections office.


There was no further business for the Board's consideration. Mr. McMinn made a motion for the meeting to be adjourned; The motion carried. The meeting was adjourned at 11:00 AM. The next meeting of the Board is scheduled for Thursday, October 4, 2018 at 10:00 at the Board office, 150 South Gaston Street, Brevard.

Respectfully submitted,


Pam Dashiell, Secretary


Sara G. Champion, Vice Chairman


David P. Morrow, Chairman


Lee McMinn, Member

Approved by Board on: 12/6/2018